

UNOFFICIAL MINUTES
Unified School District #447
Cherryvale, Kansas
July 13, 2009

The regular meeting of the Cherryvale Unified School District #447 Board of Education was called to order by President Tina Cunningham at 7:00 p.m. at the Central Office. Present were Gina Booe, Sharon Wadman, Jasmin Forman, Tina Cunningham, Michelle Loganbill, and Bruce Thornton. Cody Smith arrived at 7:04 p.m.

Others present were Marvin Hestand, Tonya Smedley, Superintendent Randy Wagoner and Board Clerk Karen Conner.

Motion was made by Bruce Thornton, seconded by Gina Booe to approve the agenda. Motion carried 6-0.

The annual reorganization was held.

- Motion was made by Michelle Loganbill, seconded by Sharon Wadman to appoint Gina Booe as Tri-County Special Education Representative. Motion carried 6-0.
- Motion was made by Michelle Loganbill, seconded by Bruce Thornton to appoint Sharon Wadman as Middle/High School Site Council Representative. Motion carried 7-0. Motion was made by Gina Booe, seconded by Michelle Loganbill, to appoint Cody Smith as Lincoln Central Site Council Representative. Motion carried 7-0. Motion was made by Gina Booe, seconded by Sharon Wadman to appoint Bruce Thornton as Thayer Schools Site Council Representative. Motion carried 7-0.

Motion was made by Sharon Wadman, seconded by Cody Smith to approve the minutes of the regular meeting of June 8, 2009 and the special meeting of July 2, 2009. Motion carried 7-0.

The open forum was not signed.

Motion was made by Sharon Wadman, seconded by Gina Booe to approve the payment of current bills, authorize payment for projects that are in progress as they are completed and approved by Marvin Hestand (ie. electronic camera/door work, concrete work and asphalt overlay) and accept the Treasurer's report. Motion carried 7-0.

Report was heard from Gina Booe, Tri-County Special Education.

Superintendent Randy Wagoner reported on the following:

- A listing of criteria developed by the superintendent and principals regarding off-site staff development.
- We have the opportunity to purchase a 2004 suburban at a cost of \$12,800. This suburban is both an additional vehicle and a future replacement for present high mileage vehicles. We will now house 2 suburbans at Thayer and 4 here at Cherryvale.
- The 2009-2010 school budget was presented. Total projected mills excluding Recreation Commission, are estimated at 43.577, an increase of 2.095 mills
- Mr. Wagoner updated the Board on various summer projects.
- The Board reviewed Kansas Immunization Requirements.
- Activity practices held on Sunday were discussed. It will be incorporated into the policy book that there will be no school activities after 6:30 p.m. on Wednesday evening or on Sundays without written permission for exception from the superintendent.
- The possibility of dropping sophomore and freshman class sponsors and donating money to the classes was discussed. It would eliminate some fund raising in the community.
- Staff development plans for 2009-2010 were reviewed.
- Our IDL room as it stands is not operable and the equipment is not being utilized. We can return the equipment to Greenbush and avoid paying the annual consortium fee. This may result in our district not being eligible to receive another grant for IDL purposes in the future, but with new technology using computers and the web, this should not be a problem. It was the consensus of the board to return the equipment to Greenbush.
- The USD 447 Organizational Chart was reviewed.

- Superintendent Randy Wagoner reminded board members that under the Open Meetings laws, board members may not utilize interactive communications such as phone calls, e-mails, etc. that may be construed as a series of meetings.

Board President Tina Cunningham declared a break from 8:58 to 9:10 p.m. Meeting reconvened at 9:10 p.m.

BUSINESS:

1. Motion was made by Gina Booe, seconded by Sharon Wadman to enter Executive Session from 9:11 p.m. till 9:25 p.m. for the purpose of discussing non-elected personnel and student matters in order to protect the interests of the individual(s) to be discussed with the Board of Education and Superintendent Randy Wagoner present. Motion carried 7-0. Executive Session ended at 9:25 p.m.
2. The Classified Employee Handbook and the Certified Employee Handbook were reviewed and discussed. Motion was made by Michelle Loganbill, seconded by Bruce Thornton to approve the handbooks as presented with the exception of a corrected Table of Contents. Motion carried 7-0.
3. Motion was made by Gina Booe, seconded by Jasmin Forman to enter Executive Session from 9:30 p.m. to 9:40 p.m. for the purpose of discussing contract matters in order to protect the privacy interests of the individuals to be discussed and to protect the public's interest and the district's right to the confidentiality of its negotiating position with the Board of Education and Superintendent Randy Wagoner present. Motion carried 7-0. Executive Session ended at 9:40 p.m.
- Motion was made by Sharon Wadman, seconded by Cody Smith to approve changes to the administrative contracts for the 2009-2010 contract year and rehire classified staff as proposed. Motion carried 7-0.
4. The Executive Session for Licensed Staff Contracts was not needed.
5. Motion was made by Tina Cunningham, seconded by Jasmin Forman, to enter Executive Session from 9:45 p.m. till 9:50 p.m. for the purpose of discussing acquisition of real property to protect the district's financial interest and bargaining position with the Board of Education and Superintendent Randy Wagoner present. Motion carried 7-0. Executive Session ended at 9:50 p.m.
- Motion was made by Tina Cunningham, seconded by Bruce Thornton to approve the purchase of 701 So. Carson, Cherryvale, Kansas from Jim S. Smith, for the price of \$3,000. Title Insurance and closing costs will be split evenly between the buyer and seller and taxes will be prorated. Motion carried 7-0.

CONSENT AGENDA:

Motion was made by Bruce Thornton, seconded by Gina Booe to approve the following Board Consent Items 1-9 and 11-21:

1. Approve the following individuals: Karen Conner, Clerk of the Board; Kathy Read, District Treasurer; Tonya Atherton, Substitute Clerk of the Board and Substitute District Treasurer.
2. Approve the following designations:
 - Truancy Officers: Steve Pefley, Lincoln Central – designee building secretary; George Owens or Scott Lambdin, Middle/High School– designee building secretary; Craig Bagshaw, Thayer Schools – designee building secretary
 - Randy Wagoner, Hearing Officer for Free and Reduced Priced Meal Application Appeals, Purchasing Agent, and Federal Program Representative
 - Gabriele Ecret, Food Service Representatives
 - Karen Conner as District KPERS Representative, Title Program Compliance Officer
 - Tonya Atherton as Alternative District KPERS Representative
 - Jeff Chubb and/or Jeff Gettler, Board of Education Attorney
 - Tonya Smedley, Diploma Center Representative
 - Janet Bernd, Local Consolidated Plan Coordinator, Homeless Children Coordinator
 - Approve the Board Clerk as the Freedom of Information Officer and Superintendent for Appeals.
3. Rescind the 2008-2009 USD #447 Board (District) Policy Handbook and adopt the 2009-2010 USD #447 Board (District) Policy Handbook including KASB recommended policy updates DC, GAAB, GAOE, GARI, GARID, GCIA, IIBGA, JGCBA, MA, JDDC, JGECA, AND KN; policy LED, and handbook forms AUP and FERPA.
4. Approve the County Chronicle as the Official Newspaper for School Notices for 2009-2010 school year.
5. Approve the 1,116 hour calendar for the 2009-2010 school year.
6. Approve Community National Bank, Cherryvale, as the Official Depository for the district.
7. Approve the following district fees:
 - Athletic Gate Charges for high school activities at \$3 for adults and \$2 for students; and \$2 for adults and \$1 for students at middle school events

- Textbook rental fee of \$18 for Kindergarten students and \$25 for students in grades 1-12. An activity pass may be purchased by students in grades K-12 for \$12 which would cover admittance to games or other events, \$25 Guitar I and Middle School Guitar Class Lab Fees.
 - Approve the following breakfast/lunch prices: Breakfast \$1.00 for students and \$1.95 for adults; Lunch \$1.95 for students and \$3.00 for adults; Extra milk: \$.40. Ala cart prices will vary based upon the product offered.
 - Substitute teacher rate: \$80 per day/ After 20 consecutive days in the same assignment, it is considered a long-term substitute and payment is \$90 per day after the 20th consecutive day.
 - Drivers Education fees: \$100.00 for enrolled students, regardless of residency; \$175 for students who live inside district boundaries but not enrolled in either the previous or upcoming school year, and \$290 for individuals who neither live in district nor are enrolled.
 - Diploma Center Fees: \$10 (may be waived by administration as enrollment incentive) for all students in and out of district if counted as an FTE during State Funding count period. An additional \$200 non-refundable registration will be charged for students not in attendance for State Funding count period. A \$700 fee is suggested for out of state/international students for four classes or a charge of \$200 per class individually or additional courses after the initial four due to the fact that state funding for these students is not currently allowed. A fee of \$50 per class for credit recovery can be waived by administration due to placement and/or if the classes are required for summer school.
8. Approve the disposal of surplus and/or discarded materials/supplies/clean up articles for Summer School distribution and/or disposal.
 9. Approve the district mileage rate to coincide with the state mileage rate. (The current rate is \$.55 per mile)
 10. **NO ACTION.** (Milk bids will be addressed at the August meeting)
 11. Approve Board participation in the KASB Legal Assistance Fund.
 12. Approve the Inter-local agreement for special education services from Tri-County Cooperative.
 13. Approve the following Board of Education meeting dates for 2009-2010: July 13, August 10, September 14, October 12, November 9, December 14, January 11, February 8, March 8, April 12, May 10, June 14 and July 12. Special meetings may be scheduled in July for board retreat/goal setting and in June to close the year. Other meetings may be called as needed for special circumstances. All meetings will start at 7:00 p.m. with a work session preceding at 6:30 p.m. unless otherwise designated. Meetings will be held at the Board of Education office, 618 East 4th, Cherryvale, KS unless situations arise for them to be moved to other locations.
 14. Approve the 2009-2010 Petty Cash limits as follows: Central Office - \$500 (Kathy Read and Karen Conner); Middle/High School - \$500 (Mary Jo Karstetter, George Owens and/or Scott Lambdin and/or Tonya Smedley); Lincoln Central - \$200 (Steve Pefley and Lorri VanCleave); Thayer Schools - \$200 (Craig Bagshaw and Susan Robertson).
 15. Approve the use of sophomore and freshman class sponsor money figured as a % on the base for class donations instead of fund raisers and no sponsors hired for those positions.
 16. Approve the supplemental positions for 2009-2010 as attached. Jared Han will be head football coach at Thayer and Calen Beaman assistant football coach at Thayer.
 17. Approve the Professional Development Plan renewal
 18. Approve a discarded book sale and penny drive at Lincoln Central elementary library.
 19. Approve the revised Wellness Policy for USD 447
 20. Approve the Section 125 Resolution for adoption of the Flexible Benefit Plan administered by TASC.
 21. Approve the GAAP resolution.
- Motion carried 7-0.

Board President Tina Cunningham declared the meeting adjourned at 10:00 p.m.

Clerk, Board of Education