

Cherryvale Diploma Center
218 W. Main
Cherryvale, KS 67335
TOLL FREE Phone Number: 877-336-2530
Cherryvale Students: 336-2530 or 336-8012

Onsite School Hours:

August 1st-October 31st

Monday-Thursday 8-6

Fridays 8-5

November 1st-May 31st

Monday-Friday 8-5



Onsite Support:

Tonya Smedley – tsmedley@usd447.org
Joyce Long – jlong@usd447.org
Melissa Niemier - mniemier@usd447.org
Terry Wagoner—twagoner@usd447.org

■ 2010-2011 Student Handbook available online @ www.usd447schools.org. ■

\$10.00 Enrollment Special – only applies to Kansas Residents enrolling between August 1st through September 17th and the required participation of **two six-hour online sessions**. **First six-hour session** between August 1st and September 19th and **second six-hour session** between September 20th and October 4th. (The six-hour online session must be completed in a 24-hour calendar day.) As of September 20th, Cherryvale and all Kansas residents are subject to a **\$225 enrollment fee**. This includes students that do not meet the two six hour sessions.

Important Policies and Procedures

High School Course Finals

All high school course finals will be facilitated by a licensed staff at the Center or approved location. Course finals must be scheduled in advance. Course finals may not be retaken.

Cheating

Each student is to do their own work. Cheating **will not** be tolerated. Students submitting identical work in their lessons are notified and their enrollment terminated.

Plagiarizing

Plagiarizing is taking the ideas or writings of others and presenting them as if they are your own work. Students will not plagiarize works that are found on the Internet. General information is not considered plagiarized. Cited references must be included to incorporate others' work within your writing. Plagiarism **will not** be tolerated and plagiarized work will be returned to student for rewriting.

Writing Assignments Guidelines

Grades 7th through 8th

1 paragraph = 50 words minimum
½ page = 150 words minimum
1 page = 300 words minimum
Essay = 500 words minimum

High School and Adult Students

1 paragraph = 50 words minimum
½ page = 250 words minimum
1 page = 500 words minimum
Essay = 800 words minimum or as noted in the lesson instructions
Journal Writing = 150 words minimum
Proper grammar is required.

Copying and Pasting

Copying and Pasting is allowed up to three sentences for answering lesson questions. After three sentences, the student must write the response in their own words. Students must be specific in answering questions and shouldn't include unnecessary information. All essays must be submitted in text box if provided. If text box is too small or isn't provided, the student must **email the essay to instructor(s) for grading**.

Grading Scale

100 A+
99-94 A
90-93 A-
87-89 B+
84-86 B
80-83 B-
77-79 C+
74-76 C
70-73 C-
69-0 Redo