

Bed Bug Protocol

If a bed bug is found upon a student or belongings of a student at school, the following protocol shall be implemented until the student's home is determined to be free of bed bug infestation by an inspection (and treatment as necessary) performed by a licensed exterminator.

Protocol:

A letter will be sent home to parents notifying them of the found bed bug and instructions on steps to get a bed bug inspection and treatment, if needed. Inspection information and options for financial resources for treatment may be provided.

Student's belongings and clothing will be examined every morning upon arrival to school to ensure there is no transfer of bedbugs from home. If bugs are found on student or belongings and the case is severe, the next steps will be taken.

For severe cases:

- No backpacks, books, or other items may be taken between the school and home.
- Parents will provide 5 sets of clothing for each student in the family to be stored and kept at the school. (Socks, underwear, pants, and shirt). The school will provide shoes.
- Jackets- a jacket or coat to be worn at recess shall be provided, which shall be kept at the school.
- Students will report **immediately** to the area and adult designated by the building to change into the clothing kept at school
 - Clothing, coats, and shoes from home shall be sealed in a bug-proof container for the day as per the procedures for each building. At the end of the day, the student shall return to the designated location and place clothes worn into the laundry tub and change back into his/her original clothing and shoes worn that day. See specific instructions below:
 - **Students-** Will check in the office immediately (no sitting), change in the nurse's office ONLY at CMHS, the designated locker room in the gym, at Lincoln Central. Do not touch or sit on anything in the nurse's office while waiting your turn to change, put dirty clothes in the tote labeled "dirty" and shoes worn from home in the tote labeled "shoes". If wearing a jacket, put it in the "dirty" tote as well. Before leaving at the end of the day, the students must return to the nurse's office, change shoes and clothes. If wearing a jacket that has been washed by USD 447, leave it in the clean tote for the next day. Immediately exit the building.
- Breakfast may be eaten only after changing clothes as required above.
- If a student is tardy to school, when he/she arrives, the student must immediately check into the office first, then proceed with clothes changing protocol above.
- The school will laundry the set of clothing maintained at the school each week so that it is ready for wear the following week.
- Any and all transportation provided by USD 447 will be temporarily suspended.
- This protocol will remain in effect until USD 447 receives confirmation from a licensed exterminator that the infestation has been resolved.